

IMPORTANT DOCUMENTS TO BACK UP

This list should be stored electronically (in a secure format) and copies of these documents should be stored in a safe and weather proof container. It may be unwise to keep the originals of the documents all in one place because of identity theft concerns. The best method for protecting social security information is to memorize it.



PERSONAL IDENTIFICATION:

- Photo ID**
- Birth Certificate
- Own and for children
- If Applicable:
- Proof of Residence or citizenship if you have it**
- Utility bill to your address
- Tax bill to your address
- Social Security Number and those of your nuclear family
- Emergency contacts
- Important phone numbers

HEALTH INFORMATION:

- Insurance information**
- Rx information**
- Name and contact of primary physician or health center**
- Name and contact of regular doctors**
- Information on how to help you if applicable**

HOME AND PROPERTY:

- Deed to home
- If you don't have good alternatives are:
- Property tax record
- Utility bill
- Mortgage
- Lease
- Home owners or tenants insurance**
- Flood Insurance policy**
- Title to car
- Car lender information
- Car insurance
- Will
- Proof of Estate
- Mortgage documents
- Lender contact information
- Proof loan is paid off

BANKING INFORMATION:

- Bank address and branch name
- Name of Banker if you have one
- Know how to access electronic banking
- Credit card
- Account and routing number

***Bold and Underlined items are most important**